

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Chief John George/693-8320
Document Prepared by Lona Patane

SUBJECT: Resolution

AFFECTED DISTRICT: N/A

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING AND ACCEPTING THE FLORIDA STATE CONTRACT BID #425-001-01-1 FOR THE PURCHASE OF OFFICE FURNITURE AND EQUIPMENT.

REPORT IN BRIEF: The Town of Davie Police Department is in need of office furniture to better utilize current office space and to provide equipment for employees. These are offices where furniture was not purchased in the initial construction phrase of the police building. This furniture and equipment can be purchased through State Contract #425-001-01-1 allocating an amount not to exceed \$10,000 from the Law Enforcement Trust Fund.

PREVIOUS ACTIONS: N/A

CONCURRENCES: N/A

FISCAL IMPACT:

Has request been budgeted? No

If yes, expected cost: \$

Account Name:

If no, amount needed: \$10,000

What account will funds be appropriated from: Law Enforcement Trust Fund

Additional Comments:

RECOMMENDATION(S): Motion to approve resolution

Attachment(s):

Resolution

Procurement Authorization

Memo

State Contract

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING AND ACCEPTING THE FLORIDA STATE CONTRACT BID #425-001-01-1 FOR THE PURCHASE OF OFFICE FURNITURE AND EQUIPMENT.

WHEREAS, the Town of Davie Police Department is in need of office furniture and equipment; and

WHEREAS, this office furniture and equipment is needed to better utilize current office space and provide equipment for employees; and

WHEREAS, this office furniture and equipment can be purchased through State Contract #425-001-01-1 allocating an amount not to exceed \$10,000 from the Law Enforcement Trust Fund as a non-recurring cost.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie hereby authorizes and accepts State Contract #425-001-01-1 awarded by the State of Florida to Designers Service Bureau.

SECTION 2. The Town Council authorizes the expenditure of \$10,000 from the Law Enforcement Trust Fund to purchase the office furniture and equipment.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2003

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2003

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER.	BUDGET ITEM & DESCRIPTION	APPROXIMATE COST
001-0520-521-0315	Designers Service Bureau, Inc.	\$8,388.94

METHOD OF PROCUREMENT (check the one that applies)

- ☐ Open Competitive Bidding
☐ Piggyback on Contract Number _____
☐ Sole Source
☐ Request For Proposals
☒ Other State Contract Bid #425-001-01-1

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed _____
Department Head

Have Funds been Reserved _____

Date _____ Signed _____

Signed _____
Town Administrator

VENDOR	BIDS SUBMITTED	COST
Designers Service Bureau Inc.		\$8,388.94

Signed _____
Procurement Manager

TOWN ADMINISTRATOR'S RECOMMENDATION

<u>Vendor</u>	<u>Cost</u>

Signed _____
Town Administrator

Item	Qty	Cat	Part Number	Part Description	Tag	Qty	List \$	Sell \$	Est List \$	Est Sell \$	Sell %
1	KNO	KGS	EBTEFF40R	End Panel, Fabric, 40H	Records	6	\$ 212.00	\$ 50.36	\$ 1,272.00	\$ 356.16	72.000
			(W812)	*FABRIC: Newbury (Gr10)							
			W8125	*SIDE 1: Light Plac							
			(W812)	*FABRIC: Newbury (Gr10)							
			W8125	*SIDE 2: Light Plac							
			R	*TRIM: Taupe							
2	KNO	KGS	EP1PQL	Post Connector, Two-Way 1"	Records	2	\$ 22.00	\$ 6.16	\$ 44.00	\$ 12.32	72.000
			R	*TRIM: Taupe							
3	KNO	KGS	EP1SL	Passway Shroud, Outside 1"	Records	2	\$ 20.00	\$ 5.60	\$ 40.00	\$ 11.20	72.000
			R	*TRIM: Taupe							
sub				Records Subtotal	Records				\$ 1,356.00	\$ 379.68	72.000
4	KNO	KGS	EB1F24	Flat Bracket 24"	Room 245	2	\$ 27.00	\$ 7.56	\$ 54.00	\$ 15.12	72.000
5	KNO	KGS	ED2CD	Center Drawer 24Wx17-5/8D	Room 245	1	\$ 173.00	\$ 48.44	\$ 173.00	\$ 48.44	72.000
6	KNO	KGS	KSPFC2	Set of 2 cornerkeys	Room 245	1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.000
7	KNO	KGS	EB1FOOL	Support Column, Fixed Height 27-3/4H	Room 245	1	\$ 185.00	\$ 51.80	\$ 185.00	\$ 51.80	72.000
			R	*TRIM: Taupe							
8	KNO	KFS	ZUBV	Bookcase, 5-High Equ Hgt 36Wx14-7/8Dx63-3/16H	Room 245	1	\$ 700.00	\$ 280.00	\$ 700.00	\$ 280.00	60.000
			R	*PAINT: Taupe (P1)							
9	KNO	KGS	EF2BFB42	Back Panel for 42" Bridge 42-1/4W	Room 245	1	\$ 278.00	\$ 77.84	\$ 278.00	\$ 77.84	72.000
			R	*TRIM: Taupe							
10	KNO	KGS	EF2EP24	End Panel 14-7/8Wx22-3/4Dx27-3/4H	Room 245	1	\$ 278.00	\$ 77.84	\$ 278.00	\$ 77.84	72.000
			R	*TRIM: Taupe							
11	KNO	KGS	EF2EPT30	"T" Shaped End Panel, 30W for Peninsula Tops	Room 245	1	\$ 368.00	\$ 103.04	\$ 368.00	\$ 103.04	72.000
			R	*TRIM: Taupe							

Item	Mfg	Qty	Part Number	Part Description	Tag	Qty	List \$	Sell \$	Est List \$	Est Sell \$	Sell %
12	KNO	KGS	EW1D7230	"D" Top, 72Wx30D, EW1	Room 245	1	\$ 349.00	\$ 97.72	\$ 349.00	\$ 97.72	72.000
			M86 R	"LAM: Rose Granite "EDGE: Taupe							
13	KNO	KGS	EW14224G	"Worksurface, Rectangular, EW1 42Wx24D, grannet	Room 245	1	\$ 216.00	\$ 60.48	\$ 216.00	\$ 60.48	72.000
			M86 R	"LAM: Rose Granite "EDGE: Taupe "TRIM: Taupe							
14	KNO	KGS	EW17824G	"Worksurface, Rectangular, EW1 78Wx24D, grannet	Room 245	1	\$ 311.00	\$ 87.08	\$ 311.00	\$ 87.08	72.000
			M86 R	"LAM: Rose Granite "EDGE: Taupe "TRIM: Taupe							
15	KNO	KGS	ED2PA04	"Pedestal, Freestanding (66/12), 24D	Room 245	1	\$ 633.00	\$ 177.24	\$ 633.00	\$ 177.24	72.000
			C (KEYALIKE)	"OPT: "K" Series Key LOCK: Keypad Allie Spec lock core & key separate "TRIM: Taupe							
16	KNO	KGS	ED2FB24	"Pedestal, Freestanding (127/12), 24D	Room 245	1	\$ 633.00	\$ 177.24	\$ 633.00	\$ 177.24	72.000
			C (KEYALIKE)	"OPT: "K" Series Key LOCK: Keypad Allie Spec lock core & key separate "TRIM: Taupe							
sub				Room 245 Subtotal	Room 245				\$ 4,178.00	\$ 1,253.84	69.990
17	KNO	KGS	EB1F24	Flat Bracket 24"	Room 255	2	\$ 27.00	\$ 7.56	\$ 54.00	\$ 15.12	72.000
18	KNO	KGS	ED2CD	Center Drawer 24Wx17-5/8D	Room 255	1	\$ 173.00	\$ 48.44	\$ 173.00	\$ 48.44	72.000
19	KNO	KGS	KSPEC2	Set of 2 cores/keys	Room 255	1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.000
20	KNO	KGS	2UBV	Bookcase, 54-High Extra Hgt 36Wx14-7/8Dx63-3/16H	Room 255	1	\$ 700.00	\$ 280.00	\$ 700.00	\$ 280.00	60.000
			R	PANNT: Taupe (#1)							

Davie Police
Designers Service Bureau, Inc.

State Contract #
425-001-01-1

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Item	Mfg	Cat	Part Number	Part Description	Tag	Qty	List \$	Sell \$	Est List \$	Est Sell \$	Sell %
21	KNO	KGS	EB1FC01	Support Column, Fixed Height 27-3/4H	Room 255	1	\$ 185.00	\$ 51.80	\$ 185.00	\$ 51.80	72.000
		R		*TRIM: Taupe							
22	KNO	KGS	EF2BF042	*Back Panel for 42" Bridge 42-1/4W	Room 255	1	\$ 278.00	\$ 77.84	\$ 278.00	\$ 77.84	72.000
		R		*TRIM: Taupe							
23	KNO	KGS	EF2EP24	End Panel 14-7/8Wx22-3/4Dx27-3/4H	Room 255	1	\$ 278.00	\$ 77.84	\$ 278.00	\$ 77.84	72.000
		R		*TRIM: Taupe							
24	KNO	KGS	EF2EPT30	*T Shaped End Panel, 30W for Peninsula Tops	Room 255	1	\$ 368.00	\$ 103.04	\$ 368.00	\$ 103.04	72.000
		R		*TRIM: Taupe							
25	KNO	KGS	EW1D6030	*D Top, 60Wx30D, EW1	Room 255	1	\$ 312.00	\$ 87.36	\$ 312.00	\$ 87.36	72.000
		MSS		*LAM: Rose Granite							
		R		*EDGE: Taupe							
26	KNO	KGS	EW14224G	*Worksurface, Rectangular, EW1 42Wx24D, granite	Room 255	1	\$ 216.00	\$ 60.48	\$ 216.00	\$ 60.48	72.000
		MSS		*LAM: Rose Granite							
		R		*EDGE: Taupe							
		R		*TRIM: Taupe							
27	KNO	KGS	EW17824G	*Worksurface, Rectangular, EW1 78Wx24D, granite	Room 255	1	\$ 311.00	\$ 87.08	\$ 311.00	\$ 87.08	72.000
		MSS		*LAM: Rose Granite							
		R		*EDGE: Taupe							
		R		*TRIM: Taupe							
28	KNO	KGS	ED2PA24	*Pedestal, Freestanding (66/12), 24D	Room 255	1	\$ 633.00	\$ 177.24	\$ 633.00	\$ 177.24	72.000
		C		*OPT: "K" Series Key							
		(KEYALIKE)		LOCK: Keyed Alike							
		-		Spec lock core & key separate							
		R		*TRIM: Taupe							
29	KNO	KGS	ED2PB24	*Pedestal, Freestanding (12/12), 24D	Room 255	1	\$ 633.00	\$ 177.24	\$ 633.00	\$ 177.24	72.000
		C		*OPT: "K" Series Key							
		(KEYALIKE)		LOCK: Keyed Alike							
		-		Spec lock core & key separate							
		R		*TRIM: Taupe							

Davie Police
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Item	Qty	Cat	Part Number	Part Description	Tag	Qty	List \$	Sell \$	Est List \$	Est Sell \$	Sell %
30	KNO	KGS	EBIF24	Room 255 Subtotal Flat Bracket 24"	Room 255	2	\$ 27.00	\$ 7.56	\$ 4,141.08	\$ 1,243.48	89.972
31	KNO	KGS	EDZCD	Center Drawer 24Wx17-5/8D	Room 255	1	\$ 173.00	\$ 48.44	\$ 173.00	\$ 48.44	72.000
32	KNO	KGS	KSPEC2	Set of 2 covers/keys	Room 255	1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.000
33	KNO	KGS	EBIFCOL	Support Column, Fixed Height 27-3/4H	Room 255	1	\$ 185.00	\$ 51.80	\$ 185.00	\$ 51.80	72.000
34	KNO	KFS	2U6V	*TRIM: Taupe Bookcase, 5-High Equ Hgt 36Wx14-7/8Dx63-3/16H	Room 255	1	\$ 700.00	\$ 280.00	\$ 700.00	\$ 280.00	60.000
35	KNO	KGS	EF28PB42	PANIT: Taupe (P1) Black Panel for 42" Bridge 42-1/4W	Room 255	1	\$ 278.00	\$ 77.84	\$ 278.00	\$ 77.84	72.000
36	KNO	KGS	EF2EP24	*TRIM: Taupe End Panel 14-7/8Wx22-3/4Dx27-3/4H	Room 255	1	\$ 278.00	\$ 77.84	\$ 278.00	\$ 77.84	72.000
37	KNO	KGS	EF2EP30	*TRIM: Taupe T Shaped End Panel, 30W for Pentacala Tops	Room 255	1	\$ 368.00	\$ 103.04	\$ 368.00	\$ 103.04	72.000
38	KNO	KGS	EW1D7230	*TRIM: Taupe D Top, 72Wx30D, EW1	Room 255	1	\$ 349.00	\$ 97.72	\$ 349.00	\$ 97.72	72.000
39	KNO	KGS	EW14224G	*LAM: Rose Granite EDGE: Taupe Worksurface, Rectangular, EW1 42Wx24D, granniet	Room 255	1	\$ 216.00	\$ 60.48	\$ 216.00	\$ 60.48	72.000
40	KNO	KGS	EW17824G	*LAM: Rose Granite EDGE: Taupe TRIM: Taupe Worksurface, Rectangular, EW1 78Wx24D, granniet	Room 255	1	\$ 311.00	\$ 87.08	\$ 311.00	\$ 87.08	72.000

Item	Mfg	Cat	Part Number	Part Description	Tag	Qty	Unit	Sell \$	Est List \$	Est Sell \$	Sell %
41	KNO	KGS	EDZPA24	*Pedestal, Freestanding (66/12), 24D	Room 256	1	\$ 633.00	\$ 177.24	\$ 633.00	\$ 177.24	72.000
			C	*OPT: "K" Series Key							
			(KEYALIKE)	LOCK: Keyed Alike							
			-	Spec lock core & key separate							
			R	*TRIM: Taupe							
42	KNO	KGS	EDZPB24	*Pedestal, Freestanding (12/12), 24D	Room 256	1	\$ 633.00	\$ 177.24	\$ 633.00	\$ 177.24	72.000
			C	*OPT: "K" Series Key							
			(KEYALIKE)	LOCK: Keyed Alike							
			-	Spec lock core & key separate							
			R	*TRIM: Taupe							
sub				Room 256 Subtotal	Room 256						
43	KNO	KGS	EB1F24	*Flat Bracket 24"	Room 257	2	\$ 27.00	\$ 7.56	\$ 4,178.00	\$ 1,253.84	69.990
					Room 257				\$ 54.00	\$ 15.12	72.000
44	KNO	KGS	ED2CD	Center Drawer 24Wx17-58D	Room 257	1	\$ 173.00	\$ 48.44	\$ 173.00	\$ 48.44	72.000
45	KNO	KGS	KSPEC2	Set of 2 cores/keys	Room 257	1	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0.000
46	KNO	KFS	ZUBV	Bookcase, 5-High Equ Hgt	Room 257	1	\$ 700.00	\$ 280.00	\$ 700.00	\$ 280.00	60.000
			R	36Wx14-7/8Dx63-3/16H							
47	KNO	KGS	EB1FCOL	*PAINT: Taupe (P1)	Room 257	1	\$ 185.00	\$ 51.80	\$ 185.00	\$ 51.80	72.000
			R	Support Column, Fixed Height							
				27-34H							
				*TRIM: Taupe							
48	KNO	KGS	EF2BFB42	*Back Panel for 42" Bridge 42-1/4W	Room 257	1	\$ 278.00	\$ 77.84	\$ 278.00	\$ 77.84	72.000
			R	*TRIM: Taupe							
49	KNO	KGS	EF2EP24	*End Panel 14-7/8Wx22-3/4Dx27-3/4H	Room 257	1	\$ 278.00	\$ 77.84	\$ 278.00	\$ 77.84	72.000
			R	*TRIM: Taupe							
50	KNO	KGS	EF2EPT30	*T Shaped End Panel, 30W for	Room 257	1	\$ 368.00	\$ 103.04	\$ 388.00	\$ 103.04	72.000
			R	Peninsula Tops							
				*TRIM: Taupe							
51	KNO	KGS	EW1D720	*D Top, 72Wx30D, EW1	Room 257	1	\$ 349.00	\$ 97.72	\$ 349.00	\$ 97.72	72.000
			M96	*LAM: Rose Granite							
			R	*EDGE: Taupe							

Item	Mfr	Cat	Part Number	Part Description	Tag	Qty	List \$	Sell \$	Est List \$	Est Sell \$	Sell %
52	KNO	KSS	70B-1-SL	Building Side Armless Chair, Dark Grey	Room 257	2	\$ 551.00	\$ 206.63	\$ 1,102.00	\$ 413.26	62.500
				*UPH: Standard *TEX: TBA (C)							
53	KNO	KGS	EW142ZAG	*Worksurface, Rectangular, EW1 42Wx24D, grommet	Room 257	1	\$ 216.00	\$ 60.48	\$ 216.00	\$ 60.48	72.000
			M88	*LAM: Rose Granite							
			R	*EDGE: Taupe							
			R	*TRIM: Taupe							
54	KNO	KGS	EW178ZAG	*Worksurface, Rectangular, EW1 78Wx24D, grommet	Room 257	1	\$ 311.00	\$ 87.08	\$ 311.00	\$ 87.08	72.000
			M88	*LAM: Rose Granite							
			R	*EDGE: Taupe							
			R	*TRIM: Taupe							
55	KNO	KGS	ED2PA24	*Pedestal, Free-standing (66x12), 24D	Room 257	1	\$ 633.00	\$ 177.24	\$ 633.00	\$ 177.24	72.000
			C	*OPT: "K" Series Key							
			(KEYALIKE)	LOCK: Keyed Alike							
				Spec lock core & key separate							
			R	*TRIM: Taupe							
56	KNO	KGS	ED2PB24	*Pedestal, Free-standing (12x12), 24D	Room 257	1	\$ 633.00	\$ 177.24	\$ 633.00	\$ 177.24	72.000
			C	*OPT: "K" Series Key							
			(KEYALIKE)	LOCK: Keyed Alike							
				Spec lock core & key separate							
			R	*TRIM: Taupe							
Sub				Room 257 Subtotal	Room 257						
57	KNO	KGS	KSPEC3	Set of 3 cores/keys	Room 260	1	\$ 0.00	\$ 0.00	\$ 5,280.00	\$ 1,887.10	68.426
58	KNO	KFS	Z58V	Bookcase, 3-High Equ Hgt 36Wx14-7/8Dx39-9/16H	Room 260	1	\$ 554.00	\$ 221.60	\$ 554.00	\$ 221.60	60.000
			R	*PAINT: Taupe (P1)							
59	KNO	KGS	EF28PR48	*Back Panel for 48" Return 31-58W	Room 260	1	\$ 263.00	\$ 73.64	\$ 263.00	\$ 73.64	72.000
			R	*TRIM: Taupe							
60	KNO	KGS	EL3F38	*Full Task Light, 38W size with 42" and wider	Room 260	1	\$ 174.00	\$ 48.72	\$ 174.00	\$ 48.72	72.000
				*** No Selection ***							

Item	Qty	Cat	Part Number	Part Description	Tag	Qty	List \$	Sell \$	Ext List \$	Ext Sell \$	Sell-%
61	KNO	KGS	EF2PS42	Tactible Privacy Screen 42Wx21H	Room 260	1	\$ 237.00	\$ 66.36	\$ 237.00	\$ 66.36	72.000
			(W812)	*FABRIC: Newbury (G-10)							
			W8125	*COL: Light Pine							
62	KNO	KGS	EF1C3624	Corner Unit, 36Wx24Dx28H	Room 260	1	\$ 1,078.00	\$ 301.84	\$ 1,078.00	\$ 301.84	72.000
			M86	*LAM: Rose Granite							
			R	*EDGE: Taupe							
			R	*TRIM: Taupe							
63	KNO	KGS	EW14224G	*Worksurface, Rectangular, EW1 42Wx24D, grommet	Room 260	1	\$ 216.00	\$ 60.48	\$ 216.00	\$ 60.48	72.000
			M86	*LAM: Rose Granite							
			R	*EDGE: Taupe							
			R	*TRIM: Taupe							
64	KNO	KGS	EW14824G	*Worksurface, Rectangular, EW1 48Wx24D, grommet	Room 260	1	\$ 222.00	\$ 62.16	\$ 222.00	\$ 62.16	72.000
			M86	*LAM: Rose Granite							
			R	*EDGE: Taupe							
			R	*TRIM: Taupe							
65	KNO	KGS	ED2PA24	*Pedestal, Freestanding (56/12), 24D	Room 260	1	\$ 633.00	\$ 177.24	\$ 633.00	\$ 177.24	72.000
			C	*OPT: "K" Series Key							
			-	LOCK: Keyed Alike							
			R	Spec lock core & key separate							
			R	*TRIM: Taupe							
66	KNO	KGS	ED2PB24	*Pedestal, Freestanding (12/12), 24D	Room 260	1	\$ 633.00	\$ 177.24	\$ 633.00	\$ 177.24	72.000
			C	*OPT: "K" Series Key							
			-	LOCK: Keyed Alike							
			R	Spec lock core & key separate							
			R	*TRIM: Taupe							
67	KNO	KGS	EF2OP42	Overdesk Cabinet w/Pass-Thru 42W, Painted Front	Room 260	1	\$ 949.00	\$ 265.72	\$ 949.00	\$ 265.72	72.000
			C	*OPT: "K" Series Key							
			-	LOCK: Keyed Alike							
			R	Spec lock core & key separate							
			R	*FRONT: Taupe							
			R	*TRIM: Taupe							

Davie Police
Designers Service Bureau, Inc.

State Contract #
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Item #	Qty	Unit	Part Number	Part Description	Tag	Qty	List \$	Sell \$	Ext List \$	Ext Sell \$	Sell %
68	DSB	DSB		Room 206 Subtotal	Room 206	1	\$ 0.00	\$ 1,135.00	\$ 0.00	\$ 1,135.00	70.65%
				Delivery & Installation					\$ 0.00	\$ 1,135.00	0.00%
				Grand Total					\$ 24,002.00	\$ 8,300.94	65.19%

**DAVIE POLICE DEPARTMENT
MEMORANDUM**

TO: Chief John A. George

FROM: Detective Tim Crotty

DATE: May 5, 2003

SUBJECT: Expenditure Request – New Office Furniture and Equipment

As our department grows in staffing, so does the need to better utilize our current office space. The Internal Affairs Division (Rooms # 255,256) along with Training Division (Room 245) is currently working off of inadequate work space.

Within the recent year, two new officers have been assigned to Professional Standards Unit and will occupy Rooms 257, 260. These offices were not utilized until this time and are in need of office furniture.

A resolution has been prepared to fund the project from the Law Enforcement Trust Fund in the amount not to exceed \$10,000.00.

COST ESTIMATE

All office furnishings, new partitions and workspaces to be supplied by Designers Service Bureau Inc, under State Contract Bid # 425-001-01-1 **Estimated Total \$ 8,388.94**

PIGGYBACK BID CHECKLIST

- | | | Completed by |
|-----|---|-------------------------------------|
| 1. | Piggyback of bid awarded by <u>State of Florida</u> | <input checked="" type="checkbox"/> |
| 2. | Date of award <u>4-23-01</u> | <input checked="" type="checkbox"/> |
| 3. | Date of expiration <u>3-31-04</u> | <input checked="" type="checkbox"/> |
| 4. | Date of last renewal <u>n/a</u> | <input checked="" type="checkbox"/> |
| 5. | Copy of bid award attached <u>YES</u> NO | <input checked="" type="checkbox"/> |
| 6. | Requested item same as awarded <u>YES</u> NO | <input checked="" type="checkbox"/> |
| 7. | Approved Procurement Authorization <u>YES</u> NO | <input checked="" type="checkbox"/> |
| 8. | Justification <u>Office furniture</u>
<u>was not purchased</u>
<u>in the initial</u>
<u>construction phase.</u> | <input checked="" type="checkbox"/> |
| 9. | Benefit to the Town <u>Davie Police Dept</u>
<u>is in need of office</u>
<u>furniture to better</u>
<u>utilize current office space.</u> | <input checked="" type="checkbox"/> |
| 10. | Contact information sheet attached <u>YES</u> NO | <input type="checkbox"/> |

www.FLORIDA.POLICE.PL.US/35-CONTRACTS.

CONTACT INFORMATION SHEET

AGENCY CONTACTED Designers Service Bureau, Inc.

NAME Joe Hammer

PHONE NUMBER (954) 385-6696

DATE 5-27-03

COMMENTS address- 15951 SW 41 Street
Ft. Lauderdale, FL 33331

AGENCY CONTACTED _____

NAME _____

PHONE NUMBER _____

DATE _____

COMMENTS _____

AGENCY CONTACTED _____

NAME _____

PHONE NUMBER _____

DATE _____

COMMENTS _____

